



Holiday Bazaar: Rules & Regulations 2021

Art Association of Jackson Hole

1. **THIS SHOW IS FOR LOCAL ARTISTS ONLY.** The artists holding a booth must be present. No stand-in exhibitors or sales representatives.

LOCAL ARTIST STATEMENT OF RESIDENCY*

Policy: The Art Association extends local status to artists living within a 100-mile radius of Jackson, Wyoming.

Criteria: *People who reside in two places, or those who commute part of the week, are considered residents of the place where they spend the most time.*

The State of Wyoming adds the concept of domicile to further clarify who is considered a legal resident of the State. A domicile refers to that place where a person has a true, fixed, and permanent home to which, whenever absent, the person has the intention of returning. A person may have more than one residence, but only one domicile. To be considered a legal resident of Wyoming, a person must have domiciled within Wyoming for a period of not less than one year and not claimed residency elsewhere for any purpose during the one year period.

2. Artwork must be original, designed and produced by, or under the direct supervision, of the exhibiting artist. No mass-produced artwork. Only artwork that is representative of the photographs submitted may be displayed.
3. No buy/sell, no reps, and no imported or manufactured items allowed. For example, if you are selling gift baskets, all included items (gourmet foods, etc.) must be made by you, the artist. If you are selling food of any kind, you must inquire and apply with the [Teton County Health Department](#) for a [Temporary Food License](#) more than 2 weeks prior to the event.
4. Artists must let employers know they are exhibiting in the Holiday Bazaar if artwork is sold in a local gallery or business.

5. All sales will be made directly through exhibiting artists. Any artist or exhibitor represented by a local retailer cannot apply to the Bazaar without written permission or consent from the owner of that retail store, unless other terms of the agreement between the two parties apply. The Art Association is not responsible for confirming an exhibitor's eligibility to sell their work at the Bazaar nor for inspecting these contractual agreements between exhibitors and retailers. Any exhibitor found in violation of agreements with retail stores will not be issued a refund for their application nor their booth fee payment.
6. The 2021 Holiday Bazaar will be juried by Art Association staff. Please apply under the medium that is most applicable to the body of work you hope to sell. Submit 3 photos of your work to be considered as your application. Notice of acceptance or waitlist status will be emailed on October 29, 2021.
7. A Google Form will be included in the Acceptance Email that will be sent to invited exhibitors on October 29. This form will include booth space size options, a corner supplement option, and request for access to power. Please submit your preferences ASAP to claim your booth space option. These will be granted on a first-come first-served basis.

Standard booth spaces are \$175. Corner booth spaces are available on a first come, first served basis of the Art Association's receipt of a signed Artist Contract. Corner booth spaces are \$225.

The Art Association will issue invoices to be paid online by credit card, over the phone, or by check. You will receive an invoice after your Artist Contract has been received. You will only be considered 'confirmed' for the Holiday Bazaar once your booth fee payment has been received.

8. Booths must be open for business during the advertised fair hours:
9am-4pm on SATURDAY, DECEMBER 4, 2021.
9. Exhibitors must furnish their own booth space and displays. This includes, but is not limited to, tables, chairs, linens, displays, etc. Neither the Art Association nor Snow King Hotel is responsible for providing any booth space furnishings. Displays may not be taller than 6 feet and should be kept within the space you are assigned.
No "price reduced" or "Sale" signs allowed.
10. Exhibitors display all works at their own risk. The Art Association is not responsible for damage, theft or loss of an exhibitor's property or personal injury resulting from participation in the Holiday Bazaar.
11. Exhibitors are responsible for cleaning up their own space after the event.
12. Exhibitors will be responsible for collection of 6% sales tax on all sales. The State of Wyoming will provide tax forms to be completed and returned by the date listed on the tax form.
13. No financial services will be provided to exhibitors. This includes, but is not limited to, point of sale or WIFI access. Please plan accordingly.

14. The Art Association presents this event under the guidelines and recommendations of the Teton County Public Health Department. We have Phased COVID-19 Plans for this event according to the risk level as determined by the CDC's metrics on transmission level as published by Public Health. We will execute the phased plan of the event according to the published COVID risk level on Saturday, December 4, 2021. Exhibitors reserve the right to require hand sanitizer use in their booth and to enforce social distancing within their booth space. Exhibitors agree to follow any health and safety measures requested by the Art Association and Snow King Hotel to maintain a safe environment for all persons. Per Public Health Order 21-5, all persons in indoor spaces are required to wear face masks at all times. The Art Association will provide free masks and hand sanitizer at entrances.
15. In the event that the Holiday Bazaar is cancelled due to COVID risk, exhibitors will be refunded their application fee and booth fee payments. The Art Association reserves the right to cancel the event at any time in the interest of public health and safety.
16. The application fee is non-refundable. The last day to request a refund for a booth fee payment is November 19, 2021. Refunds requested after this date may be made at the discretion of Art Association staff and are in no way guaranteed. Refunds may be subject to a 10% administrative fee.
17. The Art Association reserves the right to remove any exhibitor for violation of any regulations.

Please complete the 2021 Holiday Bazaar application to be considered for exhibition at this event.

All invited artists will be required to sign the 2021 Holiday Bazaar Exhibitor Contract. This will be provided upon acceptance. Participation is contingent on receipt of this contract and payment by the deadline, November 7, 2021.

**Questions? Contact Kaylee Pickett, Events & Membership Coordinator at
kaylee@artassociation.org or call 307-733-6379 x7**