



Spring 2022 - Youth Education - Frequently Asked Questions

Welcome to the Art Association of Jackson Hole After School Program!

After School Schedule

Our after school programming starts between 3:00 and 3:15 PM and ends between 5:00 and 5:15 PM. Our after school programs follow the Teton County School district calendar, so any days that the school systems do not have school, we do not have programming (including holidays, inservice days, snow days, and breaks.)

Drop-Off/Pick-Up

Please drop-off and pick-up your student(s) outside of the appropriate studio in the Center for the Arts building. Teachers will check in their students using the associated student roster. Students will not be able to leave unaccompanied by a parent or guardian unless indicated on the *Youth Education Travel Form*. If your student rides the Activity Bus to the Center for the Arts building, an A!A team member will greet and check-in your student at the Cache St. entrance. Pick-up is between 5:00 and 5:15 PM. **Directions to various class locations are included on the second page of this document.** If a class is in a different location for the day, A!A will notify parents via email.

Contact Information for Sick/Absent Days

If a child does not attend school because they are ill, they may not attend A!A programming on that same day. If your child is sick or absent for a class during after school please give us a call at [\(307\) 733-6379](tel:3077336379) (ext. 1) or email signup@artassociation.org. If students do not show up for class and we aren't notified ahead of time, we will call parents/guardians to check in on the student. If you are running late, you can inform us by calling the number above.

Snack

We will not be offering an after school snack. Please pack your child a snack that can be eaten at the start of class or have your child eat a snack before class.

Lost and Found

Lost and Found items are placed in bins inside the Borshell Children's Studio and the Multi-Purpose Studio. The containers will be emptied at the end of each session. Please reach out if you have misplaced an item and we will do our best to get it back to you.

COVID-19 and Cleaning Procedures

All new procedures can be found in our Policies and Procedures document. We have aligned our cleaning protocols with the CDC and town's recommendations and regulations. Additionally, social distancing is taken seriously.

What paperwork do I need to turn in and where do I send it?

There are four documents that the Art Association asks for you to sign before your child begins after school programs with us. Two of the forms (*Policies and Procedures* and *Liability Form*) are signed electronically as part of your online enrollment. Two of the forms (*A!A Youth Education Medical Information* and the *A!A Youth Education Travel Form*) will need to be filled out and turned in. Once signed, this paperwork is applicable for a full year. If you filled forms out for summer camps, you will only need to return the Travel Form. Look for an email in your inbox with the forms attached.

Student Services Questions: For questions concerning attendance, sign up or dropping a class: signup@artassociation.org or call 307-733-6379 (ext 1)

General A!A Youth Questions: For any additional questions, email signup@artassociation.org

Youth Education - Directions to A!A Studios

To identify the studio for your child's class, visit artassociation.org and check the class description to find the location and name of the studio. If you need help finding it, you can always stop by the front desk in the lobby of the Center for the Arts, and they will point you in the right direction!

Borshell Children's Studio (3rd Floor)

Take the elevator or stairs to the third floor. The Borshell Children's Studio is in the northwest corner of the floor, on the south side of the hallway next to the A!A administration offices.

Digital/Photography Studio (3rd Floor)

Take the elevator or stairs to the third floor. The Digital/Photography studio is in the northwest corner of the floor, on the north side of the hallway across from Borshell Children's Studio.

Painting/Drawing/Printmaking Studio (3rd Floor)

Take the elevator or stairs to the third floor. The Painting/Drawing/Printmaking Studio can be found on the north side of the hallway next to the restrooms.

Multi-Purpose Studio (2nd Floor, A)

Enter through the Ceramics door from the small parking lot on the Glenwood (west) side of the building, and go up the stairs. The Multi-Purpose Studio area is at the top of the stairs.

Ceramics Studio (Ground Floor)

Go through the outside door from the small parking lot on the Glenwood (west) side of the building to enter the Ceramics Studio. The doorway to the studio is on your right.